



2024 / 25

Governing Body

Governor

Appointed By

Mr Martin Peplow	Community (Chair)
Mrs N E Cule	Headteacher
Mr S O'Connell	Teacher Representative
Mrs L Sanderson	Teacher representative
Mrs A Kayani	Staff Governor
Ms J Williams	Parent Governor
Mrs C Turner	Parent Governor
Mrs S Capelin	Parent Governor
Mrs N Jones	Parent Governor
Mrs M Wilkinson	LA
Ms A Skinner	LA
Ms B L - Edwards	LA
Mr M Holmes	LA (Vice Chair)
Mr A Williams	Community
Mr R Roberts	Community
Ms C Vallance	Community

Chair of Governors:

Clerk to Governors:

Mr M Peplow
41 Ffordd Cwm Cidi,
Woodland Rise,
Barry
Mpeplow1@btinternet.com

Mrs J Western

24 / 25 Financial Outturn Report

Colcot Primary - Outturn Report 2425				
Cost Centre	Cost Centre Description	Detail Description	Budget	Actual
101032	Colcot Primary	Full Time Teachers	864,188.00	862,648.35
101032	Colcot Primary	Learning Support Assistants	153,159.00	150,253.88
101032	Colcot Primary	Midday Supervisors	41,462.00	44,140.29
101032	Colcot Primary	Caretakers	26,459.00	33,910.68
101032	Colcot Primary	Admin.& Clerical General	70,978.00	71,600.31
101032	Colcot Primary	Supply Teachers - Agency Staff	10,000.00	9,846.94
101032	Colcot Primary	LSA - Agency Staff	23,000.00	31,769.91
101032	Colcot Primary	Long Service Award	0.00	500.00
101032	Colcot Primary	Apprenticeship Levy	0.00	207.99
			1,651,041.00	1,659,401.56
101032	Colcot Primary	Repairs & Maintenance - Internal Contracts	25,547.00	27,083.36
101032	Colcot Primary	Repairs & Maintenance - External Contracts	22,869.00	14,474.81
101032	Colcot Primary	Security Measures - Internal Contracts	1,526.00	1,851.60
101032	Colcot Primary	Electricity	17,273.00	22,214.62
101032	Colcot Primary	Gas	11,607.00	11,893.96
101032	Colcot Primary	Rates	19,811.00	19,811.00
101032	Colcot Primary	Water - Metered Supplies	3,238.00	1,276.42
101032	Colcot Primary	Contract Cleaning	57,754.00	57,753.71
		Premises	159,625.00	156,395.48
101032	Colcot Primary	Office Furniture - Purchase/Repair	7,208.00	11,496.16
101032	Colcot Primary	Portable Appliance Testing	880.00	727.00
101032	Colcot Primary	Teaching Materials	38,600.00	47,500.48
101032	Colcot Primary	Physical Education Equipment	2,000.00	0.00
101032	Colcot Primary	Games & School Activities	2,000.00	9,585.61
101032	Colcot Primary	General Printing & Stationery	15,000.00	11,066.68
101032	Colcot Primary	Breakfast Club Resources	7,600.00	6,134.99
		Supplies & Services	95,684.00	110,208.76
101032	Colcot Primary	Cont to Capital Outturn	14,245.00	18,946.05
		Cont to Capital Outturn	14,245.00	18,946.05
		Internal Recharges Expenditure	127,630.00	141,048.44
101032	Colcot Primary			
		Government Grants	-441,035.00	-455,163.58
101032	Colcot Primary	Cont To Hols & Recreation Exp	0.00	-6,231.50
101032	Colcot Primary	Donations	-15,478.00	-16,171.54
		Customer Receipts	-15,478.00	-24,491.04
101032	Colcot Primary			
		Internal Recharges Income	-5,531.00	-11,386.00
101032	Colcot Primary	BFCC SLA Rebate	-5,000.00	-5,000.00
		BFCC Income	-5,000.00	-5,000.00

Cost Centre Total	Colcot Primary		1,149,588.00	1,592,643.21
Report Total			1,149,588.00	1,592,643.21

2024/2025 Term Dates

Vale of Glamorgan

Period	Start	End
Autumn Term 2024	Monday 02 September	Friday 20 December
Autumn Half Term 2024	Monday 28 October	Friday 01 November
Spring Term 2025	Monday 06 January	Friday 11 April
Spring Half Term 2025	Monday 24 February	Friday 28 February
Summer Term 2025	Monday 28 April	Monday 21 July
Summer Half Term 2025	Monday 26 May	Friday 30 May

SIP Priorities for: 2024 – 25

Targets		Why a priority?	Funding Allowance
Target 1	To further develop positive relationships and enhance well-being with all school stakeholders.		40,000

		National and cluster priorities.	
Target 2	To further develop our school curriculum in line Curriculum for Wales.		25,000
Target 3	To further improve engagement with families, communities and multi-agencies to support the needs of our learners and families.		25,000

Education improvement Grant the school has to spend for financial year 2023 – 24	90,000
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Rationale - The targets set this year have been decided upon following an evaluation and review of the last academic year. All targets are linked to the local and national education agenda.

Transition from Progression Step 3 – High School.

Colcot Primary School is a feeder school for Pencoedtre High School . Arrangements are in place during the year to ensure a smooth transition for the Year 6 pupils. The first of these days is in October with others arranged during the Spring and Summer Terms. For individuals and small groups of pupils who may find the transition between the Primary phase and Secondary Phase difficult, support work will be in place and they will have additional visits and a bespoke programme in place to support them. Children who are going to another High School in the Local Authority will attend the transition days planned for their new school. There are strong links between the high school transition team and our Year 6 staff.

During the academic year children and staff will continue to work alongside colleagues and pupils from the high school, ensuring that the teaching and learning in both phases meets the needs of all learners and preparing the children for the next phase in their learning.

Admissions

Parents / carers are requested to make an application for a place for their child at Colcot Primary School via the Local Authority Admissions department. The school will arrange a meeting with parents and carers before a start date is given and also where necessary a pre - enrolment meeting with the previous school and if applicable the Local Authority.

Attendance

Improving attendance is always a priority for the school and staff make regular phone calls home to families and ask that parents and carers support the school in their efforts to maintain a high attendance record. The school regularly reminds families of the importance of attending school every day and of the significance of missing school on their child's education and well being. The school also works hard with families to ensure that their children are in school on time every morning.

Our attendance for academic year 24 / 25 was 92%. And the target for 25/ 26 set by the Local Education Authority is 92.5%

Curriculum Provision

Progression Step 1 and 2, 3 – 8 Year olds.

At this stage the main learning blocks of learning experiences are laid. The emphasis will be on developing essential skills of communication, literacy and numeracy. By providing a broad rich curriculum using an integrated approach the aim is to develop the children's interests whilst also recognising their level of maturity. These are important years where pupils learn how to observe, listen, respond and develop not only as individuals but as caring members of the school community.

This model is in place for children in the N, R, Y1, Y2 and Y3. The "Integrated Day" operates with discrete Literacy and Numeracy sessions. This involves the children working through a number of preset tasks at their own pace throughout the day. The overriding factor in planning work in all classes and all subjects is appropriate and accurate differentiation for each ability group. The children's work will be designed to suit their ability.

All schemes of work in the Areas of Learning ensure the implementation of the Curriculum for Wales. The Areas of Learning which became statutory in 2015 are fully integrated into the schools schemes of work and in teachers weekly planning.

Progression Step 3, 8 – 11 Year olds.

The essential skills of communication, literacy and numeracy will be the central focus of the curriculum. As the pupils understanding increases more time will be given to science and the foundation subjects. The curriculum will still take place within an integrated theme where it is meaningful and relevant. Children will be encouraged to develop self – confidence, independence in learning and higher order skills in a range of situations.

The Progression Step 3 children are organised into mixed ability classes and where necessary mixed year groups.

Additional Learning Needs (ALN)

Children who experience difficulties in mastering basic skills either due to their learning abilities or due to emotional or medical needs, following initial identification by the class teacher, are either withdrawn from the class situation to be given specialised teaching in a small group, or are helped in the classroom by support staff. Several contact sessions will be timetabled each week. The School's ALN policy and provision map detail the interventions provided for each child in the four areas of Cognition and Learning, Communication and Interaction, Behaviour (Social and Emotional) and Physical and Sensory. Information on this can be obtained by appointment with the school's Additional Learning Needs Co-ordinator (ALNCo) Mrs J Rose. The governors with responsibility for SEN are Mr M Peplow and Mr A Williams.

Welsh Language

Welsh is taught as a second language along the guidelines set by the Curriculum for Wales and Welsh Government Guidance. Every effort is made to ensure that all important signs in the school are bilingual. The school promotes a Welsh Phrase every month and this is shared with parents, pupils and staff.

Healthy Living

The School supports and promotes Healthy Living. Pupils are encouraged to bring water bottles to school and only fruit and other healthy snacks are allowed. At lunchtime pupils having School Dinners are encouraged by the Kitchen staff to choose the healthy option and a salad option is available every day.

Toilet Facilities.

All toilet facilities are relatively newly refurbished. There are adequate facilities for the children in the different areas of the school. Girls and boys have their own toilets and these are cleaned daily.

Provision for PE and Games

Pupils will take part in 2 sessions of PE / Games a week. Suitable clothing should be worn by children at all times during outdoor/indoor activities. Parents should provide shorts / joggers and a t-shirt for indoor activities and additional warmer clothes for outside.

Please note, we expect all children to have a change of clothing for PE lessons and extra-curricular sporting activities to encourage good attitudes to health, cleanliness and hygiene.

PE/Games

PE and Games times per week:

Progression Step1 and 2	-	1 hour
Progression Step 3	-	1 hour 45 minutes

The school has extensive playing fields and a hall both of which are fully utilised during lunch times.

Extra Curricular Activities

Sincere thanks and appreciation must be extended to all those members of staff who volunteer and give of their time to support school clubs.

Community and Parent Links

The school has many strong links with the community and have a designated member of staff who supports this work. The school has developed a food bank for the community and continues to work closely on different community projects. Our Family Engagement Officer is the main link in the school for supporting families and works alongside the Families First Team to sign post parents for additional help. We are also able to offer our families weekly Adult Learning sessions covering a range of topics.

School Improvement Plan Targets 2024 / 25

The School set in consultation with Staff, Governors and Central South Consortium Challenge Advisor 3 targets for the academic year 2024 – 25. These targets derived from a thorough self evaluation and from end of year assessment data.

Policies adopted by the Governing Body

The Governing Body in consultation with the School and Headteacher have adopted and agreed policies issued by the Local Authority.

Safer Recruitment

Complaints Policy

Safeguarding and Child Protection

Attendance Policy

Health and Safety Policy

GDPR

Social Media

Anti – Bullying

Absence Management

Performance Management

Data Protection

ALN

Health and Wellbeing

Relationship Policy

Equal Opportunities

Curriculum

(All policies are available on request from the School Office)

Further information is available in the School Prospectus which is available on the School website and from the School office. The Prospectus contains information regarding the following areas.

Headteacher's welcome

Chair of Governors welcome

Members of the Governing Body

School Dates 2025 / 26

The School

Personnel

Day to Day Organisation:

- a. Admissions
- b. Charging
- c. School/Parent Contact (Complaints Procedure)
- d. Absence Rates
- e. School Hours
- f. Punctuality and Attendance
- g. Lunch Time Arrangements
- h. Administration of Medicine and Illnesses
- i. Vehicle Access

School Uniform

Newsletters

Curriculum

Extra Curricular Activities

School Behaviour Management

Pupils with Disabilities

Adult Learning

School Web Site

Security

